April Meeting held on: 7/04/2025 18:30

## Attendance

Cherie Theyers Rebekah Brown

Ian McKinnon Rachel Morgan

Kirsty Lewis Melissa Adams

Ian Crawford Phillip Ledger

Meeting was a general committee meeting on site.

1. Apologies
   1. none
2. Previous Minutes.
   1. March accepted without additions
3. Action items
   1. Requires portaloo invoice to determine reimbursement amount
   2. Letter altered as per recommendations, needs signature block.
   3. In progress
   4. in progress
   5. in progress with Kirsty
4. President’s report
   1. Youth Nationals next week, ramping up quickly
   2. currently at the club almost full time dealing with it
   3. Hall Manager laptop has been given to Bec as new Hall Manager: Hall generally closed to other users over Easter due to Youth Nationals
5. Treasurer’s report
   1. Issues with cleaners not performing as expected, Jamie has been contacted (Inside Out) to clear things up.
   2. Suggested to request a reduction in the invoiced amount due to lack of service.
6. Registrar’s report
   1. Nothing received.
7. Decisions between meetings.
   1. Trailer registration renewed.
   2. Electrical work half done, cabling within building, trench still needed to outside points.
   3. Lights were out temporarily, posted on facebook.
8. Youth Nationals
   1. Ranges have been sorted
   2. CAC to advise when their ranges will be available for TAC members to use.
   3. Weston Valley open for TAC members Sunday 9am-1pm
   4. to be posted on f/b and emailed to membership
   5. Field will be generally available from Easter Monday
   6. Other ranges (except clout) from Tuesday
   7. Archery Australia reps will be here for the opening ceremony and the presentation dinner: who still to be confirmed
   8. No politicians coming to opening ceremony due to elections.
   9. Tables coming from a school
   10. Portable toilets coming next week
   11. extra rubbish pickups from Jjs
   12. Additional Targets coming from CAC plus match play board
   13. Judges from Tuesday: hotel booked, check that AA has paid
   14. Medals to be picked up tomorrow from Sydney, plus Judge’s Jackets
   15. Food vans doing breakfasts
   16. Programs being printed
   17. Tobas Archery 17/18/19
   18. lots going on, under controlled
   19. around 270 for dinner, 300 chairs next wee,
   20. Tee-shirts expected Friday
9. Cleaning contract covered in Treasurer’s report
10. YN Funds in/out: Kirsty
    1. Rachel to organise spreadsheet summary at end of event, available through accounting package
    2. need partial audit after the event
11. Fee structures deferred to next meeting, notes and pre-reading to come
12. Constitution
    1. Life Members not in model rules, so needs to be added
    2. Committee positions: VP not essential in Model Rules
    3. Assemble has Fees then application then refund if not accepted
       1. 28 days between AA and club, if appliation is denied funds not transferred to club by AA, Registrar does accept or decline after AA sends a message, so a generic statement something like “if declined, fees will be refunded back”
    4. Need flexibility around “joining fee”, we currently do not have one
    5. AA has some blocks of words that Ian M has some issues with, will propose an alternative
    6. Dispute resolution and discipline procedures: model has internal then escalted through state body, this does not work for us as the ACT is too small, needs to escalate to AA
    7. Words from Kirsty about this from last year to go into constitution
    8. Document in markup to be discussed at committee then at clud then raised at either a GM or next AGM
13. Role statements
    1. Still waiting on some responses, most done and dusted after feedback
    2. Finalised statements to go on web site
14. Complaints and Feedback
    1. ACT Human Rights complaint has been dismissed by commission quickly, lawyer employed to help, legal bill to be split with AA
    2. ACAP notice to appear was missed, to be this coming Wednesday, lawyer not available, requesting to be deferred until April, but was there also an email from the applicant about skipping ACAP? Can apply for costs if case dismissed.
    3. 30 complaints still: one last night requesting at short notice many questions to be raised at committee meeting with little notice: possibly close to harassment, Kirsty may need to raise with AA, redacted email to send to secretary
    4. Currently dealing with complaints, but almost swamped: most complaints seem to be coming from a small number of unhappy people; possibly vexatious, AA and Sports Integrity helping
    5. will need to send letters to some committee members
    6. A bow was donated with positive feedback from the donor: will try to use for adaptive archery
    7. Lots of interest from NDIS providers for personalised programs, we need to investigate if we have the capacity as a club. Might need to pay members to do this, or a paid position: how would we do this? Kirsty to get details, Mel is interested, would need training requirements
    8. Some local companies may be available to make adaptive equipment
15. General Business (around the table)
    1. Crane document from Jason, ask him to discuss at next meeting, also offered a SOP document for the bow press, accept the offer, if he needs feedback let us know
    2. Mel
       1. SCA are having an anniversary event on 18th May, so we may have additional visitors on the following Sunday, standard fees will apply
    3. Ian M
       1. nothing
    4. Rachel
       1. nothing
    5. Bec
       1. Nothing
    6. Phil
       1. website hosting up for renewal by June, Rachel and Phil to organies, Domain contact details need updating
       2. Change general enquiries to go from web site to Secretary instead of president
       3. transfer some information from f/b to web site
    7. Kirsty
       1. nothing
    8. Ian C
       1. will be unavailable over extended easter, mail to be redirected to VP address, VP to get mailbox key.
16. Next Meeting first Thursday of May: 1st @ 6:30pm
17. Meeting Close 7:57pm

Action Items

* 1. Kirsty to let know about targets instead of agreed portable toilet hire
  2. Secretary to send letter to Mens Shed, Treasurer to create invoice
  3. Ian M list of constitution inconsistencies
  4. Rachel: draw board
  5. Rachel: Ozbow workshop orientation
  6. Kirsty: documents about Fees
  7. Role statements to be completed (various) then posted to web site (VP and webmaster)
  8. Adaptive Archery info and NDIS: Kirsty
  9. Secretary to contact Jason about documents for next meeting