March Committee Meeting held on: 6/03/2025 18:30

## Attendance

Ian McKinnon Rebekah Brown

Ian Crawford Rachel Morgan

Kirsty Lewis Melissa Adams

Elizabeth Brew

Meeting was a general committee meeting on site and through Teams.

1. Apologies
   1. Cherie Theyers
2. In the absence of the President the Vice President Kirsty Lewis ran the meeting
3. Previous Minutes.
   1. February accepted without additions
4. President’s report via emails to Kirsty
   1. Request from Bhutanese to supply targets instead of agreed portable toilet hire: committee agreed to, up to the value of the toilet hire.
   2. Weston cannot hold Masters clout at their site; requested permission to run it at TAC; provisional permission but need times, and what contribution Weston will provide for facility hire: we will need to close ranges, there will be usage of facilities by attendees.
   3. Rachel to organise additional clean next week
   4. Invictus Day 22 March, calling for volunteers from AACT coaches
   5. Youth Nationals, numbers to come from emails, rearranging some matchplay
   6. Sponsorship deals are less than expected, agreed to a split between AA, AACT and TAC : 40/30/30
   7. New Hall Manager: Bek will be available from April after finishing courses.
   8. Mens Shed reported bins overflowing and possibly animal affected. Need to remind Bhutanese to not overfill, and probably arrange additional pickups immediately following events.
5. Treasurer’s report
   1. Steve has sent through January Hall usage, but Rachel cannot open files so cannot send out accounts: need file recreated.
   2. Fees are being transferred from club general account to events account for Youth Nationals, more to come.
6. Registrar’s report
   1. Nothing received.
7. Decisions between meetings.
   1. The Mens Shed rental agreement: formalise the existing agreement, need a copy of the Insurance Building Invoice, Secretary to send letter to TMS, Treasurer to create invoice
   2. Youth National Managers do not need to send accreditation/WWVP details to TAC
   3. A replacement “Switch” for the internet was found and installed, but it may need replacing as well (unsure of age/reliability); currently have wired access but not wireless access to internet. Will be looked into later. Canteen used Assemble on Sunday for come-and-try
   4. Seems to be multiple 15 amp circuits off a single 20 amp breaker, to be further investigated by electrician
   5. Agreed not to charge RSGK for days they did NOT use the hall, similar decisions have been made historically.
8. Youth Nationals mostly covered in President’s reporting
   1. Questions about bus for the Judges to get them from the accommodation to the site
   2. Food, T-shirts, Dinner and hire furniture organised
   3. No camping onsite: there are sufficient caravan parks available
9. Funds and
10. Fee structures deferred to next meeting, notes and pre-reading to come
11. Constitution
    1. Reasonable progress, needs some guidance on somethings eg fees, AA membership
    2. New model rules don’t cover membership, so need alternate words
    3. Admin things: inconsistencies between club constitution and model rules, including compulsory positions: list to come
12. Role statements
    1. Still waiting on most responses, please respond; only president and secretary so far
    2. Feedback needed for Junior Rep
13. Complaints and Feedback
    1. 32 open complaints, Kirsty is working through them
    2. 1 with ACT Human Rights, AA lawyer contacted for support
    3. 3 closed, 2 helped by AA
    4. Getting help from Sports Integrity
    5. A bow was donated with positive feedback from the donor
    6. Positive feedback received from a family on the come-and-try line
14. Resignation process
    1. What constitutes resignation: various ones have been accepted without comment, others seem to have been ignored
    2. Constitution has member resignation, but not committee or volunteer resignations
    3. Model rules has reference to another act that refers to the definition of written
    4. Some complaints have feedback into this
    5. Suggestion is that it be covered in new constitution, Kirsty will have some recommendations, potentially acknowledged by Public Officer
15. Western Range Butts
    1. There were two general butts on the western range which had been rebuilt, but have since been removed at various times
    2. It was agreed that two general butts should be left on the western range.
16. Website security
    1. There have been a number of messages that might have been spammed messages supposedly from the webmaster, who is Angus that did not come from him.
    2. No-one at the meeting knew anything about a change of webmaster, including the current webmaster
    3. It was decided that the existing webmaster should reset the passwords in case there has been a breach.
17. General Business (around the table)
    1. Rachel
       1. Draw board on bow press is a safety issue, we had a quote about repairing it through the US manufacturer, nothing has been reported locally, Rachel to follow up postage cost and organise repair.20-24 October this year
    2. Lizzie
       1. nothing
    3. Ian C
       1. Asked about an email that mentioned threat of cancelling membership: to find and forward to VP. This could be bullying.
       2. Has talked to The Mens Shed about their “application to apply for an invite for funding”; heating and hot water instead of gas and solar panels; TMS to send details about what they are suggesting and address some points Kirsty raised.
    4. Ian M
       1. Nothing more
    5. Melissa
       1. nothing
    6. Bec
       1. nothing
    7. Kirsty
       1. Talked about a workshop orientation day, perhaps record a video on demand?
       2. Suggestion to add to an Ozbow session: Rachel
18. Next Meeting first Thursday of April: 3rd @ 6:30pm
19. Meeting Close 8:29pm

Action Items

* 1. Kirsty to let know about targets instead of agreed portable toilet hire
  2. Secretary to send letter to Mens Shed, Treasurer to create invoice
  3. Ian M list of constitution inconsistencies
  4. Rachel: draw board
  5. Rachel: Ozbow workshop orientation