November Committee Meeting held on: 07/11/2024 18:40

## Attendance

Cherie Theyers Rachel Morgan

Ian Crawford Melissa Adams

Meeting was a general committee meeting.  
Agenda Items:

1. Apologies
   1. Ian MacKinnon
   2. Kirsty Lewis
2. Previous Minutes.
   1. Minutes of October meeting were not provided so could not be accepted.
   2. It was also mentioned that in the October meeting the September minutes were not discussed and so not approved.
   3. Next meeting needs to look at minutes from three previous meetings.
3. President’s report
   1. Defer some discussions until more people available.
   2. There were some incidents when wind was too high, covered in p13 later.
   3. There have been bow press and arrow cutter issues. May need to look at a formal induction and sign-off process when getting keys, and possibly sign in sheet when using those pieces of equipment. More discussion needed.
   4. Hall in use 7-8 for Table Tennis championships: possibly post such events to the club calendar due to their impact on parking.
   5. Upcoming events: Fletchlings, QRE 7th, Club shoots, 15th last come-and-try, Summer challenge.
4. Treasurer’s report (from email)
   1. Assemble has not been charging correctly for QREs, and apparently randomly. Need to contact AA to find out why, and asking people to pay manually.
   2. All bills paid, outstanding to invoice AA for Nationals use of targets: see p9 later.
5. No registrar’s report
   1. Rachel to provide later.
6. No decisions between meetings.
7. Cleaning Contract: Rachel has 4 quotes, to be sent around to the committee.
8. Master Games October next year.
   1. Archery has now been nominated, IFA and ABA declined, AACT and local clubs have nominated.
   2. Need to setup a Committee: who?
   3. Probably target plus field plus clout.
9. Nationals
   1. Equipment was borrowed from the club, invoice needs to be sent to AA.
   2. Targets were not used correctly: compound shot ABCD on an ABC target
   3. 22 cores were supplied by AA instead of the agreed 40, so need to add the shortfall to the invoice.
   4. Also Bunnings receipts to be added.
10. Christmas shoot
    1. Agreed to be held on the last Sunday before Christmas.
    2. 12 days of Christmas theme: SCA club members will provide 3 shoots, probably including popinjay.
    3. No food catering as most people go off to lunch elsewhere.
    4. $300 suggested to purchase prizes to hand out?
11. Complaints handling.
    1. Kirsty provided a document (no infographic?), accepted with minor formatting change, to be added to web site.
12. Expected club values and behaviours statement
    1. Kirsty provided starting document, to be sent around to committee for feedback.
13. High winds safety notice
    1. Kirsty provided, to be sent around committee with intent to post on website (and email to members?)
14. Proposal for streamlining coaches volunteering to cover various events (KL)
    1. Currently an email request to coaches mailing list, can come quite late.
    2. Suggestion that a calendar based booking system for volunteers to use, Rachel to investigate calendar option.
15. Private group bookings (KL)
    1. Talk to coaches about availability and day/time options: maybe a coaches meeting.
16. AACT end of year function:
    1. TAC hosting, need to start advertising, bring up at next AACT meeting
17. GetAboutAble email
    1. Cherie to respond.
18. General Business (around the table)
    1. Cherie
       1. Suggestion to put major hall bookings on Club Calendar eg if they would impact on parking.
       2. Invoice received for hosting of website: check with Jason for other options eg Hostgator, WIX
       3. From groundskeeper, looking at supplies of shade-cloth and rubber matting for targets; also gong to talk to ACT Rubber to see if they can make/supply Bhutanese targets.
       4. Recorder has a medal shortage and will put in an order.
       5. Discussion around potentially re-using the Youth Nationals web site from this year’s event, to be further considered.
       6. Bhutanese Darts: a vide was shared, committee has concerns and needs more information; they would need to hire the venue and use their own insurance, TAC definitely does not cover.
       7. Bhutanese temporary range for Traditional shoot: need caused by shooting angle required by lower powered bows causing issues with the target roofing. Suggestion is on eastern side of Clout Range (temporary / removable to not interfere with clout): plans need to be tabled. Look at other placement options.
    2. Melissa
       1. There was previous committee talk about a weather station, could help with wind issues. Gary was investigating: check with him.
    3. Ian
       1. One of the members who has two access/swipe cards (for two different cars) has had one card seemingly disabled. There has been no instruction about doing this, so get details from member to get card re-instated.
       2. If some of Tuesday group want hall access re-instated, please get them to send an email: Cherie is also concerned about some people not have keys she doesn’t believe they should have.
    4. Rachel
       1. Discussed AA events for next year.
       2. Club needs to decide when we are holding state field next year: probably in February.
       3. Nationals 1st week in March.
       4. Said that trampolining were using the hall on Wednesday and wanted to know why- no-one else knew anything about this.
       5. Email from Bocce: Rachel to check with Ty, Hall manager.
19. Next Meeting first Thursday of December: 5th @ 6:30pm
20. Meeting Close 8:10pm