October Committee Meeting held on: 02/10/2024 18:40

## Attendance:

Cherie Theyers Kirsty Lewis

Rachel Morgan Ian MacKinnon

Ty

Meeting was a general committee meeting.
Agenda Items:

1. Apologies
	1. Ian Crawford
	2. Melissa Adams
	3. Rebekah Brown
	4. Elizabeth Brew
	5. Caitlin Slack
2. Previous Minutes.
	1. accepted. (actually we didn’t do this – oops)
3. President’s report
	1. Asset register completed apart from Come and Try trailer which needs to be redone.
	2. Safety issue regarding lights in Hall has been raised. We need quote from electrician (Aaron) that came out so that we can get additional quotes to do all electrical repairs required at the same time including checking the repairs done post the Men’s Shed fire to ensure safety compliance.
	3. Discussion continued regarding a number of other issues surrounding the Hall including the roof leaks and fire hydrant locations.
	4. AACT intends to submit an application to participate in the Australian Masters Games.
	5. AACT AGM was held with majority of the committee left vacant with only President, Temporary Treasurer and non-executive committee positions filled. Further correspondence will go out seeking nominations to fill the committee. Unsure what happens if it doesn’t get filled.
4. Treasurer’s report (from email)
	1. I have a few bills that need to be paid and we now have access to the fourth account which is a debit card account.
	2. QuickBooks is set up with the inventory needing to go into the system. Square still needs to be finalised and the Tyro paperwork needs to be signed by Kevin and Gary.
	3. A couple of cleaning companies had been out to quote for the work whilst the cleaner was on holidays.
5. Registrar’s report submitted (email)
	1. New members continue to join via Assemble. Steve is emailing people directly (cc President) if there are any issues found with their applications. A few people have selected the wrong type of membership.
	2. We had one Bhutanese member approach the canteen about their fob. Was found that their membership lapsed in January and email was sent to Sangay to explain why the fob will not be turned on.
6. Groundskeeper report
	1. Trial targets have been completed with new foam inserts and old indoor cores, one for compound and one for recurve. Will see how they last.
	2. Have been busy getting things ready for Open Nationals with all expenditure to be invoiced to Archery Australia.
7. No decisions between meetings.
8. Website: Nil reports.
9. SouthFest Community Day 16th November – Kirsty has made contact with nil response to date.
10. Reporting
11. General Business (around the table)
	1. Cherie
		1. Passed on the thanks that had been received regarding the new Hall Manager from users to Ty.
		2. A number of issues regarding the Bhutanese archers put on hold including the bow press incident due to Sangay’s absence.
		3. Discussion continued about the requirement for Safety Inductions as the current processes are not sufficient. Use may need to be restricted to the equipment in the workshop with things required to be signed out from the canteen. It was lucky that the individuals were not seriously injured when the bow press broke.
	2. Rachel
		1. .
	3. Ian M
	4. Ty
		1. Ty asked when the last time the hall hire fees were reviewed as they believe the fees are potentially too low.
		2. Previously the committee had stated that these fees could not be changed, however Cherie has contacted Sports & Recreation. They confirmed that the club can charge what they require to cover the hall costs but must ensure the maximum usage of the hall by different sports. Ty is going to do some research on hire costs of other facilities and report back to the committee.
	5. Kirsty
		1. Ian M is looking at updating the constitution based on the current “Model Constitution” available- 1-2 weeks before ready for discussion.
		2. Had enrolled for a conflict resolution course which was cancelled on the day of the course: needs to be recheduled.
12. Discussion about complaint.
13. Next Meeting first Thursday of November: 7th @ 6:30pm
14. Meeting Close 7:50pm