# General Committee Meeting

Meeting held at: Tuggeranong Archery Club on: Thursday 8th December 6:30pm

## Attendance

### Present:

|  |  |  |  |
| --- | --- | --- | --- |
| Ian Crawford |  | Paul Watson |  |
| Gary Hobson |  | PassangWayne Williams |  |

### Meeting Opened at 18:30

## Agenda Items

1. Apologies
* Laura Watkins
* Kevin Watts
* Drew Norrell (left due to covid risk)
1. Acceptance of previous Minutes.
* The minutes of the meeting held on 17th Nov 2022 were accepted.
1. President’s Report (Gary Hobson).
* Defence Day more positive responses
* Snake Reports : call Canberra Snake Rescue on 0405 405 304
* Bhutanese : signs to be posted on barriers, chain to be installed,
* Last Come and Try the following weekend
* Bhutan 18th?
1. Treasurer’s report (Kevin Watts).
* Insurance due on 13th, waiting for responses from two companies
1. Registrar’s report (Gary Hobson).
* 305 financial members
* 17 unfinancial members
1. Decisions between meetings
* Lights have been fixed
* Fire Testing : need to replace spitfires and other lights, electrician to install them under general hall maintenance (Wayne organising)
* Portaloo cleaning next week
1. Delegate positions
* Nothing further
1. Monday Night Shutdown period
* Proposed and accepted only shutdown for December 26 2022 and 2 January 2023.
1. Proposed Calendar
	* accepted
2. TAC’s Policy on Alcohol
	* Is the same as AA’s position according to the AA Safety Poilicy guidelines
	* No alcohol prior to or during
	* Gary has created a leaflet to be laminated and posted
3. Spam email being sent to committee email accounts
	* Accept that spam will occur
	* Live with it. If too much, we can change email addresses
	* Email to be sent to committee about reporting spam (Paul?)
4. Christmas Event Booking and Fees
	* Apparently this was discussed between meetings but not brought up in a committee meeting : we need to ensure that the whole committee knows about all decisions and discussions of this nature
	* This year is a trial to see how this arrangement goes
	* The meal will cost $30 per head so the club is subsidising it, not paying the whole amount
	* It means we don’t have to get volunteers to organise and serve food
	* Using SportsTG should make it easier to refund ticket costs if the event is cancelled : banking details will be available for EFT
5. General Business

*Gary:*

* Junior Nationals already advertised as a postal event, lots of work to run it as an event, the proposed date is the week before full nationals which would increase travel cost for affected families. Not in support for this event, could suggest next year which would give enough time to plan and get other Canberra clubs involved
* Request for an annual Defence Families Day event, earlier in year for new postings, agreed to Saturday 1st April 2023

*Wayne:*

* Nothing extra

*Passang:*

* Clarification of temporary membership : any non AA visitor requires temporary membership (forms from Canteen) and is limited to 12 visits in total : Canteen to be reminded that this covers Bhutanese visitors as well
* Enforcing Club Rules: if a member does not follow a rule, they need to be verbally warned, and this can then be reported to the committee for an official warning to be issued (a pro-forma to be created for the next meeting). Continued infractions can lead to membership being cancelled.
* Gary to attend next available Sunday to stress the rules.

*Paul:*

* PayId can be setup by Paul but no current need
* IT Plan still coming, including backup details and induction
* Group booking steps documentd
* Plans to move coaches onto Ozbow

*Ian:*

* Requested clarification of Shooting associate membership : person applies, gets a different AA number for tracking, pays TAC membership + range fees (no RGB or AA fees, already covered by existing membership)
* Cleaners asked about JETS in January: end of January
* Reduced cleaning activity suggested on an as-needs basis while the hall is minimally used : accepted
* Daily cleaning to continue, no longer COVID related, good practice
* Toilet paper : cleaners can purchase and get re-imbursed
* Floor cleaner has been deep cleaned, and needs scrubbing mats replaced: there should be some in the club.

Next Meeting: mid/late January

### Meeting Closed at 7:51pm